



## COUNTY OF LOUISA

### Finance Department

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REQUEST FOR PROPOSAL (RFP) #WA-20-01  
ADDENDUM NUMBER 1

**Date: July 8, 2020**

**Title: Lab Services for Wastewater Analysis**

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**Question:** The bid due date is listed as “Monday July 14th, 2020 @ 3:30PM”, but July 14th is a Tuesday; please clarify the bid due date/time.

**Answer:** **The correct due date is Monday July 13, 2020 @ 3:30pm.**

**Question:** Is hand delivery of the proposal still permissible? Are there any requirement/instructions for “contactless” hand-delivery?

**Answer:** **Hand delivery is permissible, the County Office Building is open to receiving packages. If a ‘contactless’ delivery is preferred, there in a lockbox in the vestibule of the main entrance.**

**Question:** Which vendors support the current contract?

**Answer:** **Environmental Systems Services, Ltd.**

**Question:** We understand that samples must be picked up from Louisa Regional WWTP and the Zion Crossroads WWTP after 2pm Monday, Wednesdays and Fridays. Is there any latitude on moving this pick-up to any time after 12pm? This small change could result in massive cost savings in terms of logistics.

**Answer:** **No. We run 8 hour composite samples 6:00 am – 2:00 pm. The sample pick up time needs to be after 2:00 pm.**

**Question:** Please confirm that only 1 hard copy and 1 electronic copy of the proposal are required.

**Answer:** **Correct.**

**Question:** Section VI states that the Authority does not accept any changes to the Standard Terms and Condition and that any change to the T&C would result in rejection of the proposal. Is it permissible to submit proposed changes to the T&C as an attachment to our proposal or will the Authority not entertain any proposed changes whatsoever?

**Answer:** **Changes may be submitted, but have to be approved by the Louisa County Legal Department before any contract can be engaged.**

END OF ADDENDUM