

ADOPTED AMENDMENT TO APPENDIX A – SCHEDULE OF FEES PLANNING DIVISION OF THE LOUISA COUNTY CODE

The purpose of the proposed amendments to the Louisa County Fee Schedule – Planning Division (Appendix A) is to provide for fees for processing that correlate to proposed amendments to the Site Plan Regulations and new provisions for Setback Projections.

- APPENDIX A - SCHEDULE OF FEES**

**LOUISA COUNTY - COMMUNITY DEVELOPMENT - PLANNING DIVISION
P.O. BOX 160, LOUISA, VIRGINIA 23093 - 540-967-3430**

ALL PLANNING DIVISION FEES ARE DUE AT TIME OF APPLICATION AND ARE NONREFUNDABLE*

APPLICATIONS:

Zoning permit	
Residential	\$100.00
Commercial	100.00
Home occupation permits	50.00
Exceptions to Setback Projections	50.00
Bulkheads/Rip Rap/Beach (Lake Anna Only)	100.00
Additions	100.00
Construction trailer	100.00
Accessory	25.00
(Garages, sheds, farm structures, decks, docks, boathouses, etc.)	
Rezoning application*	1,000 + 10/acre
Proffer amendment	500.00

Zoning text amendment	500.00
Comp plan amendment	
Text	500.00
Map	500.00
Temporary conditional uses	
Temporary housing*	250.00
Extension or amendment*	250.00
Annual renewal with letter from physician	00.00
Other*	250.00
Waivers	
Minor variations*	50.00
Other (including all to the shoreline ordinance)*	250.00
Conditional use permit application*	500.00
Variance application*	500.00
Appeal of zoning decision*	250.00
Telecommunication structures	
Certificate of Compliance	100.00
Un-licensed Collocation	500.00
Special Use Permit	300.00* 1

Un-licensed Wireless Communications CUP Application/Review	500.00* ¹
Licensed Collocation	\$500.00* ¹
Licensed Wireless Communications CUP Application/Review	\$3,700.00* ¹
¹ Any additional engineering fees the county may incur to provide full review of a CUP request are the responsibility of the applicant.	
Ag/forestal district	100.00
PERMIT FEES:	
Sign permit and temporary event sign	50.00 + 1.00/sf
GIS parcel and road digitizing fee	
Per parcel/lot changed or created	25.00
New road construction	75.00/mile
Residential entrance permit (See VDOT entrance requirements)	40.00
(To be issued with single-family residential building permits for entrances installed on private roads and new state roads (until taken into the state system).)	
PLAN REVIEW FEES:	
E & S control plan	
Standard	1,000.00 + 50.00 per disturbed acre
Modifications after original approval	200.00
Working without a permit	50% of permit fee
Agreement in lieu plan (single-family dwelling)	

Standard	75.00
Lake Anna Shoreline	150.00
Site plan review	
Standard Major site plans	750.00 + 50.00/acre
Minor site plans	200.00
Administrative site plans	\$100.00
Site Plan Exceptions	\$50.00
Adjustments to site plans (major or minor) after original approval	200.00
Plat review and approval	
Division plats and estate lots	100.00
Lot line vacations, adjustments and consolidations	50.00
Boundary survey plats	0.00
Subdivisions	
7 or fewer lots	1,500.00 + \$50.00/lot
More than 7 lots	3,000.00 + \$50.00/lot
Family subdivision	200.00
PUBLICATIONS:	
Comprehensive plan	60.00, 110.00 for set
Subdivision and zoning ordinance	20.00
Telecommunications ordinance	0.25 per page

GIS Maps	
Special project	40.00/hour, 2-hour min.
8.5 × 11	5.00
8.5 × 14	5.00
11 × 17 or larger	15.00
Data disk	75.00
MISCELLANEOUS:	
Certificate of approval (compliance)	100.00
Sign deposit for public hearing (Refunded with return of sign)	50.00
Letter determining whether public facility is a feature shown on Comprehensive Plan Map	100.00
Review of public facility for substantial conformance with Comprehensive Plan	500.00
Special exception	500.00

***Notification and processing fees, refunds and waived fees**

There will be a \$20.00 fee charged per adjacent/adjoining property owner for notification and advertisement. There will also be an additional \$250.00, plus a \$20.00 fee charged per adjacent/adjoining property owner for renotification and re-advertisement each time an application is delayed or postponed at the request of the applicant or necessary due to some act or failure to act on the part of the applicant.

Any fees for items requiring notice and advertisement may be granted a refund, or partial refund, at the discretion of the director of community development with written request for withdrawal by the applicant if submitted prior to any certified mail notices or advertisements being sent.

The following are exempt from planning division fees. All applicable applications, reviews, permits and inspections are still required.

- Structures or projects directly funded by Louisa County.
- Structures or projects to be used by Religious Organizations.
- Structures or projects to be used by "nonprofit" or "not-for-profit" organizations that are exempt from taxation under Section 501(c)(3) of the Internal Revenue Code. Proof of exemption under 501(c)(3) shall be provided with permit application to be eligible for the permit fees to be waived.
- Structures or projects funded by the Town of Louisa or the Town of Mineral.