



**LOUISA COUNTY, VIRGINIA**  
**APPLICATION FOR EXEMPTION FROM TAXATION**  
**REAL PROPERTY AND/OR PERSONAL PROPERTY**

BY CLASSIFICATION     BY DESIGNATION

Certain property ownerships and uses may receive exemption from local real estate and/or taxes, by designation and/or classification, per *Virginia Code §58.1-3600 et seq.* These property ownerships and uses include, but are not limited to: (1) churches or religious bodies, (2) non-profit cemeteries or burying grounds, (3) certain libraries and non-profit incorporated institutions of learning, (4) park and playground purposes, (5) patriotic, historical, benevolent, cultural purposes, (6) property of a nonprofit corporation organized to establish and maintain a museum.

The Application for Exemption must be completed and filed with the Assessor/Commissioner of the Revenue no later than \_\_\_\_\_ prior to the calendar year in which the exemption is requested. Exemption by classification, if approved, becomes effective January 1st of the following year.

The undersigned, \_\_\_\_\_, hereby requests exemption from taxation in that property described below, and rendered exempt by Virginia Code Section \_\_\_\_\_ or the Constitution of Virginia, Article X, Section 6, subparagraph \_\_\_\_\_.  
(Applicant must designate the section(s).) **USE ADDITIONAL SHEETS OF PAPER AS NEEDED.**

**Organization Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Property Address:** \_\_\_\_\_

**Property Description:** \_\_\_\_\_

**Contact Person and Phone:** \_\_\_\_\_

The owner of the property is a/an:    \_\_\_ Corporation  
    \_\_\_ Partnership  
    \_\_\_ Sole Proprietorship  
    \_\_\_ Unincorporated Association  
    \_\_\_ Individual

The owner is operating as a:    \_\_\_ Profit-making entity  
    \_\_\_ Non-profit entity

Does the organization provide service(s) for the common good of the public? Y / N (Circle One)

If yes, explain: \_\_\_\_\_

Do the activities of the organization involve participating/intervening in any political campaign on behalf of any candidate for public office, or attempting to influence legislation or carry on propaganda?

The subject property is being used for the following purpose(s):

For each parcel of real estate, provide tax map number(s), acreage, and the assessed value(s) for the last three tax years: \_\_\_\_\_

For any tangible personal property, identify the assessed value(s) for the last three tax years: \_\_\_\_\_

Does the organization hold a license issued by the Virginia Alcoholic Beverage Control Board for use on the subject property? \_\_\_\_\_

Does any director, officer or employee of the organization receive any monetary supplement to his or her salary? \_\_\_\_\_

How are the proceeds, if any, from the use of the subject personal property (i.e. rental or other use of the property) utilized by the organization, including whether any net earnings :

**Documentation to be attached to application:**

- 501(c)(3) Certificate
- Copy of Form 1023 ("Application for Recognition of Exemption")
- Mission Statement
- Most recently filed IRS Form 990 or 990EZ
- Articles of Incorporation, if applicable
- By-Laws, if applicable

- Financial Statement for the preceding year
- Additional pages

I, \_\_\_\_\_, under penalty of perjury, do hereby certify that the information provided and attached to this Application for Tax Exempt Status, is true and accurate, to the best of my knowledge. I acknowledge that knowingly providing false information will result in criminal charges pursuant to Code of Virginia § 58.1-11. I acknowledge that the organization I represent may be subjected to audit by the Commissioner of the Revenue to ensure that all information provided is true and correct. I acknowledge that the exemption granted hereunder may be revoked by Louisa County.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
 \_\_\_\_\_

Title: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Owner: \_\_\_\_\_

STATE OF VIRGINIA  
 COUNTY OF \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

MY COMMISSION EXPIRES: \_\_\_\_\_

\_\_\_\_\_  
 (NOTARY PUBLIC)

<p><b>FOR INTERNAL USE ONLY</b></p> <p>DATE RECEIVED: _____</p> <p><input type="checkbox"/> REQUEST APPROVED BY CLASSIFICATION      DATE: _____          VIRGINIA CODE SECTION/CONSTITUTION OF VIRGINIA: _____</p> <p><input type="checkbox"/> REQUEST APPROVED BY DESIGNATION      DATE: _____</p> <p>REVENUE IMPACT: _____</p> <p><input type="checkbox"/> FORWARDED TO COUNTY ATTORNEY FOR DETERMINATION BY BOARD OF SUPERVISORS</p> <p><input type="checkbox"/> REQUEST DENIED</p> <p>SIGNATURE: _____</p>
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