



*Louisa County Electoral Board  
Office of General Registrar  
1 Woolfolk Avenue  
Post Office Box 220  
Louisa, Virginia 23093-0220*

**Curtis J. Haymore**  
Chairman

Phone: 540-967-3427  
Fax: 540-967-3492

**David M. Koegle**  
Secretary

**Jeanne E. Wolf**  
Vice Chairman

**Cristy E. Watkins**  
General Registrar

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**Draft Minutes of Electoral Board Meeting, March 1<sup>st</sup>, 2021**

The Louisa County Electoral Board met on Monday, March 1<sup>st</sup>, 2021 to discuss events and issues relative to the 2021 Electoral Calendar Year with respect to resources, training, planning, and Covid-19 complications. The meeting was conducted via teleconference.

**Call to Order – Monday, March 1<sup>st</sup>, 2021**

Mr. Haymore called the meeting to order at 10:00 a.m. with the following persons in attendance:

Mr. Curtis Haymore, Chairman, Louisa County Administration Building  
Mrs. Jeanne Wolf, Vice Chairman, via Zoom  
Mr. David Koegle, Secretary, Louisa County Administration Building  
Mrs. Cristy Watkins, General Registrar, Louisa County Administration Building

Karen Davenport – League of Women Voters, Charlottesville, Va.

**Approval of Minutes**

Mr. Koegle made a motion, seconded by Mr. Curtis Haymore to accept the minutes of the February 5<sup>th</sup>, 2021 meeting and February 24<sup>th</sup>, 2021 Risk Limiting Audit.

Roll Call Vote:

Mr. Curtis Haymore – Aye  
Mrs. Jeanne Wolf – Aye  
Mr. David Koegle – Aye

**Registrar's Report – Mrs. Cris Watkins**



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- **Update on Office Relocation** – No change - Awaiting status changes from Christian Goodwin
  - **Candidate Forum for 2021** – February 23, 2021, 6 pm, Louisa County Office Building went well; no issues
  - **Legislative Report** – Reviewed proposed bills that may affect voting 2021
    - Mrs. Watkins reviewed the pending bills. The bills have passed by the House and Senate and are awaiting signature from the Governor. Bills of interest include:
      - Local Elections moved to November
      - Precinct No Gun Zone
      - GR Salaries
  - **Triggering Events Review**
    - All events were reviewed with no actions required at this time.
  - **New Equipment Purchase**

The new Electronic Pollbooks have been sent to New Jersey for “loading” and “pairing” and will be scheduled for testing in March. Mr. Koegle will be undertaking the training presentation and planning process once information becomes available.
  - **Election Officers**

The General Registrar has received approximately 40% of listed Election Officers.
  - **Election Officer Training**

Election Officer Training in 2021 will require the additional training to address new equipment and procedures to include a new Electronic Pollbook, scanner, and printer. Mr. Koegle will undertake new training development

### **Chairman’s Report**

- **Mitre Voter Security** – Mr. Haymore attended a Mitre Zoom briefing on Voting Security – a document was previously provided to the Electoral Board and GR Office



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Issues included Ballot Harvesting, Finger Printing, Dominion Machines, Voting Anomalies, and Lost Ballots.

### **Secretary's Report**

- Mr. Koegle provided an update regarding the new Electronic Pollbook preparations for the June Primary, travel to New Jersey for testing, Election Officer training, etc. All topics for discussion were completed under the General Registrar or EB Chairman's paragraphs. Awaiting response back from Mike Brown, DEMTECH.
- Mr. Koegle briefly discussed a summary of the RLA planning, preparations, and execution of the RLA performed on February 24<sup>th</sup>. SBE results are due out on March 2<sup>nd</sup>, 2021.
- Mr. Koegle discussed the Voter "Restoration of Rights".
- Mr. Koegle discussed COVID requirements, "social distancing" regarding the upcoming primary and precincts. In February, the Board discussed moving Yanceyville Precinct to TJES. This was met with favor from the LCPS Doug Straley and Cuckoo District Supervisor Duane Adams. However, after further thought and input from the Louisa County Board of Supervisors it was decided that this move should wait following redistricting.

### **Vice Chair's Report**

### **New Business**

The letter to ELECT attesting to the Minimum Security Standards checklist results was voted on and signed.

Roll Call Vote:

Mr. Curtis Haymore – Aye

Mrs. Jeanne Wolf – Aye



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Mr. David Koegle – Aye

A vote was also taken for the approval of the updated CyberSecurity Policies and Procedures.

Roll Call Vote:

Mr. Curtis Haymore – Aye

Mrs. Jeanne Wolf – Aye

Mr. David Koegle - Aye

### **Old Business**

### **Date and Time of Next Meeting**

The next scheduled meeting of the Louisa County Electoral Board will be held on April 5<sup>th</sup>, 2021 at 10:00 a.m.

### **Adjournment**

The meeting was adjourned at 11:04 a.m.

### **Upcoming Dates:**

April 5<sup>th</sup>, 2021 – Electoral Board Meeting

April 23<sup>rd</sup>, 2021 – Early Voting begins for June Primary

May 3<sup>rd</sup>, 2021 – Electoral Board Meeting

May 12<sup>th</sup> or 13<sup>th</sup>, 2021 – Electronic Pollbook Training, Louisa Fire Station

June 2<sup>nd</sup>/3<sup>rd</sup>, 2021 – Election Officer Training

June 8, 2021 – Primary for Governor, Lt. Governor, and Attorney General

June 9<sup>th</sup>, 2021 – Election Canvass

September 17<sup>th</sup>, 2021 – Early Voting begins for November General

November 2<sup>nd</sup>, 2021 – November General Election

November 3<sup>rd</sup>, 2021 – Election Canvass



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**County Holiday Closings**

January 18 – Martin Luther King Day

February 15 – President's Day

May 31 – Memorial Day

June 18 – Juneteenth Day

July 5 – Independence Day

September 6 – Labor Day

October 11 – Columbus Day

November 11 – Veteran's Day

November 25 & 26 – Thanksgiving

December 23 & 24 – Christmas

December 31 – New Year's Day Observed

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