



**Louisa County Electoral Board
Office of General Registrar
1 Woolfolk Avenue
Post Office Box 220
Louisa, Virginia 23093-0220**

Curtis J. Haymore
Chairman

Phone: 540-967-3427
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David M. Koegle
Secretary

Jeanne E. Wolf
Vice Chairman

Cristy E. Watkins
General Registrar

Draft Minutes of January 9th, 2020, 2019 Meeting

The Louisa County Electoral Board met on Thursday, January 9th, 2020 at the Louisa County Administration Building. Present were Mr. Haymore, Mrs. Wolf, Mr. Koegle, and Mrs. Watkins.

Call to Order, Quorum Established

Mr. Haymore declared a quorum present and called the meeting to order at 10:02 a.m.

Meeting Minutes Approval

Mr. David Koegle made a motion for the approval of the November 2019 Canvass meeting minutes. The motion was seconded by Mr. Haymore. The motion was carried by unanimous vote of the Virginia Electoral Board.

Registrar's Report – Mrs. Watkins

Election Officer Preparation - A discussion was held regarding the current and future needs of election officers for the March Primary Election and Party affiliated Officer of Election Guidance. A list of party affiliated Election Officials will be forwarded to party chairpersons for background information on the currently trained and approved election officers from which chairpersons may make their nominations for “party affiliated” election officers.

March Primary Ballot Request

Ballots for the Democratic March Primary have been reviewed and ordered through Ben Franklin Printers.

Security Surveys

The Nationwide CyberSecurity Review sponsored by the Department of Homeland Security (DHS) & the Multi-State Information Sharing and Analysis Center® (MS-ISAC®) deadline has been extended to January 17, 2020.



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An Election Infrastructure Assessment Tool (EIAT) survey has been completed and is under review/awaiting feedback.

Chain of Custody Document

The Electoral Board discussed enhancing the current security requirements to include a “Chain of Custody” sign-off sheet for documenting the flow of election resource materials and equipment. Mrs. Watkins will inquire with VRAV associated for sample documents.

Legislative Updates

Currently, 87 pages of proposed bills are staged for review, approval, and vote. Mrs. Watkins briefly discussed several bills, recommending we wait until “Crossover Day” (February 11th, 2020) to see which bills will be exchanged before moving forward.

OLD BUSINESS

Ballot Ovals

Curtis Haymore is working with Jay Overby and Ben Franklin Printers to remedy voter sight problems when filling in the ovals on election-day ballots. Recommendations will be reviewed for a best option prior to the November General Election.

No Excuse Absentee Voting Location

Mr. Koegle will contact Jeff Ferrel, Louisa County Asst. Administrator, to explore location options for No Excuse Absentee Voting for 2020.

NEW BUSINESS

Ballot On Demand Printer

A short discussion regarding a CAP “Ballot On Demand” printer evaluated the means for using such a printer to increase election quality. A suggestion was made to possibly demo/test a printer during the 2020 election cycle prior to recommending purchase.



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Mrs. Watkins will contact Loudoun County Registrar official for information regarding make, model, cost, and efficiency.

Dedicated VERIS Computer

A suggestion was made to purchase an additional computer for the dedicated use of the Virginia Voter Registration Information System (VERIS). Having a dedicated VERIS computer will reduce the risk of computer compromise/hacking. Mrs. Watkins will review and discuss at a follow-up meeting.

Dates to Remember

February 19th 2020 – Officer of Election Training; 10:00 a.m. and 7:00 p.m.
February 20th, 2020 – Chief/Asst Chief/Back-up Training; 10:00 a.m. and 7:00 p.m.
March 3rd, 2020 – Democratic Presidential Primary/Canvass begins @ 7:30 p.m.
March 4th, 2020 – Canvass continues
March 6th, 2020 – 11:00 a.m. Canvass continues (if needed)
March 20-22, 2020 – VEBA Meeting (Homestead)
May 5th, 2020 – Louisa Town Election
June 9th, 2020 – Republican Primary (tentative)
November 3rd, 2020 – General Election

Date and Time of Next Meeting

The next meeting of the Louisa County Electoral Board will be held on Wednesday, February 11th, 2020 at 1:00 p.m.

The meeting was adjourned at 11:37 a.m.