



**Louisa County Electoral Board
Office of General Registrar
1 Woolfolk Avenue
Post Office Box 220
Louisa, Virginia 23093-0220**

**Andrea M. "Andi" Gilmer
Chairman**

**Phone: 540-967-3427
Fax: 540-967-3492**

**Patricia "Patty" L. Driskill
Secretary**

**Larry E. Lewis
Vice Chairman**

**Cristy E. Watkins
General Registrar**

June 15, 2016 Minutes

The Louisa County Electoral Board met on June 15, 2016, at 10:00 a.m. in the executive board room of the county office building. Present were Mrs. Gilmer, Mr. Lewis, Ms. Driskill, and Mrs. Watkins.

Chairman Gilmer called the meeting to order at 10:04 and declared a quorum present.

The minutes of the May 4, 2016 meeting were approved as published. Motion made by Mrs. Gilmer; Mr. Lewis seconded; passed.

Mrs. Watkins reported on her conversation with the county attorney, Sandra Robinson, about the notice from the Disability Law Center of Virginia. The ramp at precinct #502 is the sole concern at present. A county official will assess the situation within the week. Mr. Alan Jennings stated the lodge members will fix it. (See Ms. Robinson's letter attached) Mrs. Watkins, Ms. Driskill, and Dan Burke of the Louisa Housing Foundation examined the threshold of the building at Precinct #102. Mr. Burke will bring a portable ramp on November 7th for Election Day and take it back on November 9th.

Mrs. Watkins asked the county administrator about using the public hearing room for early voting the week of October 10-17, the final days to register to vote.

Mrs. Gilmer made a motion to allow processing of absentee ballots before November 8th. Mr. Lewis seconded; passed. Mrs. Watkins will notify the chair of both Republican and Democratic parties to have the opportunity to observe this early processing.

Forty felons have restored their voting rights through the Registrar's office.

At 10:42, Mrs. Gilmer made a motion to go into closed session pursuant to Va. Code §§24.2-653(B) and 2.2-3712 for the purpose of discussing personnel matters. Mr. Lewis seconded; the motion passed by unanimous vote by Mrs. Gilmer, Mr. Lewis, and Ms. Driskill.

At 11:35, Mrs. Gilmer made a motion to come out of the closed session pursuant to Va. Code § 2.2-3711. Second by Mr. Lewis; motion passed by unanimous vote of Mrs. Gilmer, Mr. Lewis,

and Ms. Driskill. Mrs. Gilmer conducted a roll call vote to certify that, to the best of the members' knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Va. Code § 24.2-6.53 were discussed in the closed session, and that (ii) only such matter as was identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting. The members voted: Chairman Andi Gilmer: yes; Vice Chairman Larry Lewis: yes; Secretary Patricia Driskill: yes.

Mrs. Gilmer made a motion to reverse the decision made in May regarding a letter to send to a former election officer and to accept the 2016 annual evaluation of Mrs. Watkins' performance as General Registrar as completed and filed. Mr. Lewis seconded; passed by a unanimous vote of Mrs. Gilmer, Mr. Lewis, and Ms. Driskill.

Mrs. Watkins reported that two ballot boxes have been received. She has requested Jay Overbey to set a date to update the scanners' capacity to include write in names on the tapes accompanying the results tape as well as reducing the number of places for election officer signatures on all scanner tapes from two to one. Four lap tops will be ordered within two weeks.

The next meeting is Wednesday, August 24th at 10:00 a.m. in the executive board room.

The meeting was adjourned at 11:41.

Respectfully submitted,

Patty Driskill

Patty Driskill, Secretary