



Vendor Application

County of Louisa
P.O. Box 160
1 Woolfolk Avenue
Louisa, Virginia 23093

Date: _____ Initial Application _____ Revision _____

Company Name: _____

Mailing Address: _____

Phone Number: _____ Fax Number: _____

Email Address: _____

Type of Business (ie retailer, construction, etc.): _____

Commodities and/or Services Offered: _____

Type of Organization _____ Woman Owned
Check Applicable Categories _____ Small Business _____ Minority Business _____ Business

_____ Individual _____ Partnership _____ Corporate _____ Profit
Non

Federal ID # or Social Security Number: _____

License # (if applicable): _____

Persons Authorized to Sign Bids and Contracts: Please Give Name and Official Capacity

*****Please complete and submit the entire application to add your firm to Louisa County's vendor list. Application will not be accepted without authorized signature on the back page.*****

Are you an affiliate rated by Dun & Bradstreet? _____ Yes _____ No

D&B Rating _____

It is the vendors' responsibility to keep their applications current and to notify the Finance Department when changes occur regarding the products or services offered, address, ownership, or status as a bidder.

Louisa County reserves the right to verify data submitted in this application prior to adding to the vendor list.

Placement on the vendors' list does not guarantee receipt of a request of quotation, invitation to bid, or request for proposal. It is the vendor's responsibility to check the bid notices posted by the Finance Department. Bidders may be removed from the vendors' list if they do not respond to solicitations. However, a vendor may be retained on the vendor's list by simply responding with "no bid" if they are interested in bidding on the item(s) in the future. Formal solicitations for goods/services over \$15,000 may be viewed under our website at: www.louisacounty.com.

While the County does not allow a preference for local, small, woman-owned or minority businesses, Louisa County is committed to giving these businesses opportunities to compete for County contracts.

I certify that the information supplied herein is correct and neither the applicant nor any person (or concern) in any connection with the applicant as a principal or officer, so far as it is known, is now disbarred or otherwise ineligible by any public agency from bidding for furnishing materials, supplies, or service to any agency thereof specified. Further, by submitting this form, I certify that this vendor/individual is properly licensed for providing the goods/services specified.

Signature of Person Authorized to Sign this Application:

Printed Name and Title of Person Signing:

Date: _____